

FREQUENTLY ASKED QUESTIONS ABOUT THE UCE

Q: Do I have to bring things to sell in order to shop?

A: No, you are welcome to come and shop even if you are not selling anything. The sale is for both buyers and sellers. You must be registered for the conference or have purchased an "Exhibit Hall Only Pass" to shop at the sale.

Q: Do I have to be registered for the conference in order to sell my used materials or volunteer in the UCE?

A: Yes, you must either register for the conference or purchase an "Exhibit Hall Only Pass" in order to sell materials or volunteer at the Used Curriculum Exchange. This helps offset the expenses of holding the event.

Q: How do I prepare my items to be sold in the Used Curriculum Exchange?

A: In order to sell items in the Used Curriculum Exchange, you must use our online barcoding system. This system includes comprehensive directions on how to categorize, label, and document the items you want to sell. Also, please review the [Instructions for Selling Books](#).

Q. May I sell my unsold books from the previous UCE?

A. Yes, but you must re-enter the book into the barcoding system and print out a new label. Labels from the previous year will not be accepted. If a book makes its way into the sale that is not properly labeled, it cannot be sold or returned to the seller.

Q: When may I drop off the books I want to sell?

A: There are three options for dropping off books: (1) Take them to one of the off-site drop off locations listed [here](#); (2) Drop them off at the Linn County Expo Center (Santiam Building) between 4-7 p.m. on Thursday, June 21, 2018; or (3) Bring your books with you to the conference Friday or Saturday morning and drop them off at the UCE. See below for more details on each option.

1) Off site drop off.

Each book drop location will be available from **12-3 p.m. on Thursday, June 21** (or until the volunteer's vehicle is full). You will need to bring your Master Sheet, UCE Waiver, and \$20.00 to purchase an "Exhibit Hall Only Pass" if you do not plan on attending the conference.

2) Linn County Expo Center drop off prior to the conference.

Books may be dropped off on **Thursday, June 21 from 4-7 p.m.** at the Linn County Expo Center Santiam Building. You can drop off your signed Master Sheet and [Used Curriculum Exchange Waiver](#), as well as purchase an "Exhibit Hall Only Pass" if you are not attending the conference. UCE volunteers will help unload your books and take them into the UCE.

3) You may bring your books to the UCE the day of the conference.

On **Friday, June 22, from 8:00 a.m.–6:00 p.m.**, and again on **Saturday, June 24, from 9:00-10:00 a.m.**, you may drop off books for sale with the Volunteer Coordinator at the UCE in the Santiam Building. Remember to bring your Master Sheet and signed waiver with you. When you drop off your items, please be prepared to spend a few minutes with a UCE volunteer to be sure you have correctly labeled and documented your materials. We want to be sure your items can be tracked for payment!

Q: What if I don't want to do bulk check in with the online barcoding system?

A: We can only accept books that utilize the UCE barcoding system. Our volume has grown such that we cannot manually check in each individual book.

Q: When may I pick up my items that did not sell?

A: If you chose not to donate your unsold items, you may pick them up on **Saturday, June 23, between 2-4 p.m.** At pickup time, we will have all the material sorted by the first letter of your last name. **All materials must be picked up by 4:00.** Any unclaimed materials become the property of OCEANetwork and will be disposed of immediately after the convention (we do not have storage space for items that are left). If you have an emergency, please contact the UCE Coordinator at 503-329-6523, or OCEANetwork at 503-288-1285 (voice mail) or uce@oceanetwork.org.

Q: Do I have to pick up my items at the end of the Used Curriculum Sale?

A: Only if you want your unsold items back. You may also check the box on the label to donate your items if they don't sell.

Q: If I sell items, when will I receive a check?

A: You will receive a check within about 2 weeks of the conference.

Q: What happens to the items I donate?

A: Items that do not sell at the UCE and are marked for donation will go into the Gleaner's Sale on Saturday afternoon. Those items are then available to purchase for one dollar each. The funds from that sale go into the OCEAN Scholarship fund for the next year's conference.

Q: What type of books may I sell?

A: Only books relating to homeschooling may be sold. Books for adults will only be accepted if they are Homeschool Reference books. Please look at the [UCE Subject Categories List](#).